



Prince Memorial Library Advisory Board Monthly Meeting – March 19, 2025

Attendees: Paul Dexter, Lu Gallaudet, Steve Berry, Amy Haile, Jackie Young, Henry Fouts, Jennifer Gifford, Linda Draper, Stacy Mazur, Linda Putam, Jill O'Connor

Absent: Bert Kendall, Kyle Coolidge

Start time: 5:34pm

Topic	Action Item
<p>Meeting Minutes Review</p> <ul style="list-style-type: none"> No minutes were taken as February's meeting focused on strategic plan input. January minutes are approved. 	
<p>Introductions of new Board members and Advisory Board Vacancies</p> <ul style="list-style-type: none"> Paul ran through the way that meetings are run. Lu Gallaudet volunteered to be Secretary and was approved by Board members. The board approved Steve Berry as Chair, Jill O'Connor as Vice Chair, and Lu Gallaudet as Secretary. 	<ul style="list-style-type: none"> There is a Maine library trustee manual available at PML for any Advisory Board members to peruse. Paul will share the current google folder that he has with meeting minutes with Lu and Stacy.
<p>Director's Report</p> <ul style="list-style-type: none"> Internal circ is 86,219. Visits up at 59,316. Passport revenue is looking good at \$26,215. Budget about 65% expended for the year. Hosting an after-hours game night in April. Library budget is up for review. AB was given a copy of budget line items. Town Council will likely review the Library budget in the next few weeks and Stacy hopes that this year's budget will be approved at a 7.7% increase. Stacy discussed archival work being done at PML. Currently working on digitizing Prince Memorial Library documents and items. 	<ul style="list-style-type: none"> Stacy will explore creating a budget for continued archival work. SM will present the PML strategic plan at the April 1 NY Select Board meeting.



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<ul style="list-style-type: none">Continued digitizing archival work exists, either the small collections the library hosts or work for the town.The State Library hosts “Trustee” roundtables and training throughout the year. While the advisory board does not have all the same roles, duties, or responsibilities as a trustee, many aspects are still applicable.	
Expansion Committee Updates <ul style="list-style-type: none">The efforts of an Expansion Committee have been put on hold while the library focuses on the Library’s strategic plan and its priorities.	
Friends of PML Updates	
Other Business <ul style="list-style-type: none">Lu detailed previous work and CIPs for increasing the library’s sustainability. Thomas had met with the Sustainability Committee in the past and recommended rectifying air leakage issues in the main part of the library and adding heat pumps to the children’s activity room and basement. Additional heat pumps also proposed being connected to the hot water system to offset building’s gas usage.CIP Project Request has been submitted for the coming fiscal year - heat pump in Children’s Activity Room. A grant has been written by the Sustainability Committee which would offset some of the costs of the children’s room heat pump.The other two heat pump projects are on hold until building assessment is complete.Stacy’s preference would be to move all operations out of the basement.Proposal to add 3 EV charging stations at the top of the parking lot, which would take over current spots.Maine Library Association shared the below link to contact reps about cuts to IMLS funding: https://app.oneclickpolitics.com/campaign-page?cid=9CyapZUB9sorxFLO4J0c&lang=en	<ul style="list-style-type: none">Contact reps regarding IMLS funding. Link to do that.

End Time: 6:36 pm

Next meeting: Wednesday, May 21, 2025, 5:30-6:30pm, PML